

Bylaws of the
Freeborn County Family Services Collaborative
Governing Board

ARTICLE I

Name of the Governing Board: The name shall be the Freeborn County Family Services Collaborative Governing Board.

ARTICLE II

A. Purpose and Function

The Governing Board:

1. Administers the activities of the Freeborn County Family Services Collaborative (FCFSC) and directs and oversees the implementation of any grants or other funds as may be available to FCFSC from time to time. The governing body that oversees the work of FCFSC.
2. Establishes an Integrated Fund and negotiates contributions to the fund from each entity. Contributions shall be monetary or in-kind.
3. Approves the annual revenue budget based on contributions to the Integrated Fund and grant monies received. A minimum of five board members present is required to conduct a board meeting. A simple majority of the board members present is needed to approve the budget.
4. Hires/contracts for and supervises the Collaborative Facilitator and determines the individual's work plan.
5. Each individual on the Board is accountable to their respective Board.
6. Each party to the Joint Powers Agreement (City of Albert Lea, Freeborn County, School Districts 241, 242, 2886) shall appoint two members to serve on the Board. The person appointed shall be an elected official or employee of the individual parties.
7. Appoints at least one representative from Parent/Consumer, Business/Industry, and Albert Lea Medical Center to the Governing Board through a recommendation from the Collaborative Facilitator.

B. Goal:

The goal of FCFSC and the Governing Board is to facilitate a comprehensive collaboration of providers to foster an environment where families receive needed services to nurture the children of Freeborn County in reaching their potential.

ARTICLE III

The Collaborative will:

1. Develop written policies and procedures for its operation.
2. Develop procedures to identify families who need coordinated collaborative services through the use of multi-agency family services staffing and a consolidated case plan management system.
3. Develop internal policies and procedures, as needed for its implementation.

ARTICLE IV

Meetings:

1. Meetings will be held every other month. A minimum of five board members present is required to conduct a board meeting. A simple majority of board members present is required to vote on any actions. The quorum means the presence of a majority of the members. The board shall strive for consensus in its decision-making but a simple majority vote of board members present shall rule. The proceedings of the Governing Board shall be conducted according to Roberts Rules of Order except as modified by the Board. The location of the Board meetings shall be handicapped accessible. Under the Minnesota Open Meeting Law, anyone may attend a regular meeting of our Governing Board.